



Federal Urdu University of Arts, Science and Technology

Department of Computer Science

FYP POLICY CIRCULAR

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Policy Statement

The Department of Computer Science is committed to maintaining academic integrity, innovation, professionalism, and quality assurance in Final Year Projects (FYPs). All students are required to comply with the following departmental policies and academic standards.

1. FYP Repository Policy

Previously completed Final Year Projects are maintained in the departmental repository for academic reference purposes only. Students are strictly prohibited from reproducing, copying, or reusing existing projects unless substantial innovation, enhancement, or research contribution is incorporated and formally approved by the department.

2. Plagiarism Policy

IMPORTANT: Turnitin Similarity Report Submission is Mandatory at ALL Stages of FYP

Submission of Turnitin similarity reports is compulsory for all stages of the FYP, including:

- Proposal Submission

- Mid Evaluation
- Final Thesis Submission

Any evidence of plagiarism, copied source code, duplicated content, or unethical academic conduct may result in rejection of the project and disciplinary action according to university rules and HEC plagiarism policies.

3. Documentation Requirements

Students must properly submit and maintain the following documentation throughout the project lifecycle:

- Project Proposal
- System Design Documentation
- Progress Reports
- Testing and Evaluation Reports
- Final Thesis/Documentation
- User Manual (if applicable)
- Turnitin Similarity Reports

Incomplete documentation may affect evaluation and approval of the project.

4. Evaluation Policy

All students must demonstrate:

- Originality and Innovation
- Practical Implementation
- Technical Knowledge and Understanding
- Proper Research Methodology
- Professional Presentation Skills

The evaluation committee reserves the right to question, verify, or reject any work that does not satisfy academic and technical standards.

5. Ethical Compliance

Students are required to ensure ethical use of datasets, software tools, research material, online resources, and AI-based systems. Proper citation and referencing of all utilized resources is mandatory.

Violation of ethical standards may lead to academic penalties.

6. Continuous Quality Improvement (CQI)

The Department is currently in the process of strengthening Outcome-Based Education (OBE) implementation. As part of this transition, Continuous Quality Improvement (CQI) mechanisms will be gradually introduced in alignment with Higher Education Commission (HEC) and National Computing Education Accreditation Council (NCEAC) guidelines.

CQI will be formally operationalized after full OBE maturity is achieved, with the objective of ensuring systematic feedback, performance analysis, and continuous enhancement of academic processes, curriculum delivery, and student learning outcomes.

Until full implementation, existing academic review and evaluation practices will continue to ensure quality assurance and compliance with institutional standards.